

**ARCHER REPORTING SERVICES**  
**CERTIFIED COURT REPORTERS**  
*Serving Central/Eastern/Northern Ontario for over 20 Years!*

**TRANSCRIPT REQUEST FORM**

| EXAMINATION LOCATIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | TO SUBMIT FORM:<br>Please fax or email this form or call to schedule.                                                                                                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>LOCATIONS:</b><br><div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> <input type="checkbox"/> Bancroft<br/> <input type="checkbox"/> Barrie<br/> <input type="checkbox"/> Belleville<br/> <input type="checkbox"/> Bracebridge<br/> <input type="checkbox"/> Brockville<br/> <input type="checkbox"/> Cobourg<br/> <input type="checkbox"/> Cornwall<br/> <input type="checkbox"/> Kingston </div> <div style="width: 48%;"> <input type="checkbox"/> Lindsay<br/> <input type="checkbox"/> Napanee<br/> <input type="checkbox"/> Oshawa<br/> <input type="checkbox"/> Pembroke<br/> <input type="checkbox"/> Perth<br/> <input type="checkbox"/> Petawawa<br/> <input type="checkbox"/> Peterborough<br/> <input type="checkbox"/> Renfrew </div> </div> | <b>Fax: 613-475-4708</b><br><b>Phone: 613-475-4708</b><br><b>Toll Free: 1-866-488-3588</b><br><b>By Email: <a href="mailto:info@archercourtreporting.ca">info@archercourtreporting.ca</a></b> |
| <b>** Kindly fax the <i>Notice of Examination</i> in the matter as well to provide us with additional information.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                               |

**PLEASE COMPLETE TO ORDER A TRANSCRIPT:**

|                                                                                                                                                                                                                                                                                                                 |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <b>FIRM NAME</b>                                                                                                                                                                                                                                                                                                |  |
| <b>COUNSEL'S NAME OR (ORDERING PARTY)</b>                                                                                                                                                                                                                                                                       |  |
| <b>PHONE NUMBER</b>                                                                                                                                                                                                                                                                                             |  |
| <b>TYPE OF PROCEEDING</b>                                                                                                                                                                                                                                                                                       |  |
| <b>CASE NAME/STYLE</b>                                                                                                                                                                                                                                                                                          |  |
| <b>DATE</b>                                                                                                                                                                                                                                                                                                     |  |
| <b>LOCATION</b>                                                                                                                                                                                                                                                                                                 |  |
| <b>PORTION REQUIRED</b>                                                                                                                                                                                                                                                                                         |  |
| <b>DATE TRANSCRIPT REQUESTED FOR</b>                                                                                                                                                                                                                                                                            |  |
| <b>SPECIAL REQUESTS</b>                                                                                                                                                                                                                                                                                         |  |
| <i>I undertake to pay Archer Reporting Services transcript fees as prescribed for this order. In the event I desire to cancel this order, I will do so by written communication to Archer Reporting Services and undertake to pay the fee for the work done up to date of receipt of written communication.</i> |  |

**Thank-you for scheduling with Archer Reporting Services. We appreciate your business.**